



## Library Faculty Vacancy Announcement

### **Substitute Visual & Performing Arts-Music Librarian (Instructor or Assistant Professor)**

Queens College Library, City University of New York

**Salary Range: \$69,945-\$75,465**

#### **Description**

The Substitute Visual & Performing Arts-Music (VPA-Music) Librarian is a full-time substitute position at Queens College Library (QCL). As a member of the Library Faculty this public services position reports through the Development Group to the Chief Librarian. QCL promotes a hybrid work schedule (80% on-site, 20% remote) for full-time personnel, which may include evenings and weekends. Substitute appointments are made generally for a six-month period, renewable up to a total of two years.

#### **Responsibilities**

Participates in core librarianship and teaching functions, such as:

- Provides research assistance through in-person, online, and hybrid means
- Participates in the Library instruction program by teaching course assignment-based sessions for ENGL 110 and for subjects relevant to the position, other kinds of workshops and sessions, and credit courses
- Develops learning objectives and library instruction materials in arts disciplines.
- Participates in resource development (e. g. collection development, guides, etc.) and outreach as VPA-Music subject specialist for the varied subjects in the Aaron Copland School of Music (ACSM) and the department of Drama, Theatre & Dance (DTD)
- Fosters VPA involvement and collaboration with Library professionals providing specialized resources and services, such as Digital Scholarship & OER, Makerspace, etc., to facilitate a holistic approach to supporting performing arts teaching and applied learning
- Plays an active service role in Library teams, and engages in service to the profession, college, and university
- Pursues opportunities for scholarly conversations, presentations, publications, etc.
- Performs other professional duties as needed by the Library

As a member of the Development Group and the VPA team participates in activities such as:

- Manages the Music Library in the ACSM, its spaces, resources, and services, and supervises its personnel.
- Collaborates with the VPA-Art Librarian to maintain a strong relationship between the Library and the varied School of Arts and related humanities departments
- Takes an innovative approach to expanding and developing collections in the performing arts, and pursues outreach opportunities to materially support them
- Creates digital and physical exhibits showcasing library resources in the visual and performing arts, collaborating with the VPA-Art Librarian, the Head of Special Collections and Archives, and other library personnel supporting exhibits & events
- Serves as backup for the VPA-Art Librarian who oversees the Art Collection and other VPA and related subjects in the main library

### **Minimum Qualifications**

Master's in Library Science (MLS) or Master's in Library Information Studies (MLIS), or closely related discipline from an ALA-accredited institution. A second Graduate Degree is required for appointment as an Assistant Professor. Also required is the ability to work with others for the good of the institution.

### **Preferred Qualifications**

Subject Knowledge & Skills:

- Undergraduate or graduate degree in Music OR the equivalent in demonstrated experience in music performance accompanied with an undergraduate or graduate degree in the performing arts
- Familiarity with digital tools and technologies in the performing arts
- Familiarity with current trends in resources and research strategies in the performing arts

Librarianship & Teaching:

- One cumulative year's experience providing library research & reference services
- One cumulative year's experience in performing arts librarianship and/or performing arts teaching
- Supervisory experience managing personnel
- Interest in participating in scholarly conversations, presentations, publications, etc.

### **To Apply:**

- This position is open until filled
- Review of applications begins **October 13, 2023**
- Applicants should email the following to: [library@qc.cuny.edu](mailto:library@qc.cuny.edu)
  - Curriculum Vitae (CV)
  - One-page cover letter
  - Contact information for two professional references
  - Include "Substitute VPA-Music Librarian" in the email subject line